



Government of Jamaica



MINISTRY OF NATIONAL SECURITY

REQUEST FOR CURRICULUM VITAE TECHNICAL SPECIALIST CONSULTANT, CONNECTIVITY GOVERNANCE AND MANAGEMENT

Institution: Inter-American Development Bank

Country: Jamaica

Project: Security Strengthening Project (SSP)

Loan/Credit/Grant No.: JA-L1074

Contract/Bid No. : MNS/SSP/2019/SPN-002

Deadline: 01 July 2019

Abstract:

The Government of Jamaica through the Ministry of National Security (MNS) is implementing the Security Strengthening Project (SSP) which is comprised of the following three (3) components:

- (i) Violent crime prevention and management;
- (ii) Improving investigative capabilities for homicides and;
- (iii) Change Management and Communications.

The Security Strengthening Project is aligned with the Sector Strategy on Institutions for Growth and Social welfare (GN-2587-2 and the Sector Framework for Citizen Security and Justice (OP-1201). The project is consistent with the 2016-2021 IDBG Country Strategy with Jamaica (GN-2868) and will contribute to the Corporate Results Framework (CRF) 2016-2019 (GN-2727-6) output indicators of: (i) Government agencies benefited by projects that strengthen technological and managerial tools to improve public service delivery; and (ii) Crime information systems strengthened. The project is also aligned with the 2017 Jamaica's Ministry of National Security Five Pillar Strategy for Crime Prevention and Citizen Security.

The Ministry of National Security *has received* financing from *the Inter-American Development Bank (IDB)*, and it intends to apply part of the proceeds to payments under the project Security Strengthening Project (SSP), for a Technical Specialist Consultant for Connectivity Governance and Management.

The Ministry of National Security now invites suitably qualified individual consultants to submit Curriculum Vitae (CV) for the role of Technical Specialist Consultant, Connectivity Governance and Management to undertake activities related to the Connectivity Sub-Component of the project.

Consultancy Objective

The objective of the Technical Specialist Consultant for Connectivity Governance and Management is to develop a framework and the processes and procedures for the governance and management of the network being rolled out as part of the project. The consultant will ensure that the governance structures is agreed and documented and presented to all relevant stakeholder in workshops that allow for exposure and learning.

This will include activities related to the Connectivity Sub-Component of the project, working in tandem with all the relevant supporting teams and groups.

More specifically, the consultant is required to:**Governance Framework**

- Develop a network governance framework for the MNS and JCF Networks, within the context of the eGov Government Network referred to herein as Govnet. Identify elements that will fall within the client side management and the elements that depend on the Govnet management. Determine and design the relationship between MNS and JCF client network management and GOVNET overall management.

Connectivity Policy

- Review existing policies related to network management and connectivity. Identify policies that require change and any new policies required for the proposed network.
- Document the Policies required to govern the partnership between eGovJa and all MDAs connecting to MNS network.
- Document the Policies required to management the MNS and JCF WAN.

Network Security and Management

- Identify the current Standard Operating Procedures (SOP) that relates to the management of the network in JCF and MNS. Determine the complete set, including modifications of the existing, that is required for the new network. Develop and documents the SOP for the new network. Develop the game plan for rolling out the new SOPs.

Training Material

- Produce a governance manual that includes the processes and standard operating procedures(SOP) to manage and secure the connectivity components within the scope of the project.
- Develop presenter material and student guide for training on the network governance.

This procurement process requires consultants to have the following specific experience and/or capabilities:

Qualifications:

- Post Graduate Certification and/or Master's Degree in Information Technology or related subjects.
- Internationally recognized certification n Technology governance or Network management and security.
- At least twelve (12) years of experience in Network and connectivity design, implementation and management
- Exposure to Network administration and network security.

Languages:

- Excellent writing skills and command of the English Language (oral and written).

Areas of Expertise:

- Previous experience in the design and implementation of Governance standards and Standard Operating Procedures
- Additional project experience in large, sensitive and complex environment.

Skills:

- Working computer proficiency, including the ability to utilize MS Suite.
- Expertise in using Microsoft Office suite
- Excellent problem-solving skills
- Excellent communication (both written and verbal) skills and relationship management.
- Proven track record of working effectively within multi-disciplinary teams.
- Experience undertaking multilateral funded projects would be a distinct advantage.
- Good organizational, analytical, team-building, problem solving, communication and negotiating (including conflict resolution) skills
- Ability to quickly build and maintain productive relationships with high level Government officials and other key stakeholders, including those in the donor community and private sector
- Excellent Public Speaking and Presentation skills

A Consultant will be selected in accordance with the procedures set out in the Inter-American Development Bank: [Policies for the Selection and Contracting of Consultants financed by the Inter-American Development Bank](#) GN-2350-9 for individual consultants. The selection of the Consultant will also be in accordance with the procurement policies of the Government of Jamaica.

The full detail of the engagement is included in the Terms of Reference which can be viewed at www.mns.gov.jm. The closing date for submission of CV's is **Monday July 01, 2019 at 1:00 pm** and must be delivered to peu@mns.gov.jm or the address below. Late submissions will not be accepted.

**Attn: Procurement Specialist
Ministry of National Security
Security Strengthening Project
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Kingston Mall
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