



**Government
of Jamaica**



MINISTRY OF NATIONAL SECURITY

**REQUEST FOR CURRICULUM VITAE
MID-TERM EVALUATION, TECHNICAL SPECIALIST CONSULTANT**

Institution: Inter-American Development Bank
Country: Jamaica
Project: Security Strengthening Project (SSP)
Loan/Credit/Grant No.: *JA-L1074*
Contract/Bid No.: *MNS/SSP/2022/03/3CV-001*
Deadline: *14 April 2022*

Abstract:

The Government of Jamaica has established a Security Strengthening Project (SSP), funded by a Loan from the Inter-American Development Bank (IADB), the main objective of which is to contribute to an increase in the conviction rate for murders in Jamaica. The strategy to achieve the main objective will be the “specific objectives”:

- (i) To assist in the reduction of the rate of murders in the country;
- (ii) To increase the proportion of police investigations of murders that result in prosecution;

And

- (iii) The training of police officers in the use of technology in crime fighting.

The Security Strengthening Project has three (3) components: (i) **Component 1**. Violent crime prevention and management; (ii) **Component 2** - Improving investigative capabilities for homicides; (iii) **Component 3** - Change Management & Communications.

The Project components comprise activities to benefit and involve the participation of the Ministry of National Security and the following entities within its portfolio:

- The Jamaica Constabulary Force (JCF)
- The Department of Correctional Services (DCS)
- The Firearm Licensing Authority (FLA)
- Passport, Immigration, Citizenship Agency (PICA)
- The Institute of Forensic Science and Legal Medicine (IFSLM)
- The Private Security Regulatory Authority (PSRA)

Additional entities outside the portfolio of the Ministry of National Security includes;

- The National Works Agency (NWA)
- eGov Jamaica Limited (eGov)

The Ministry of National Security has received financing from the Inter-American Development Bank (IDB), and it intends to apply part of the proceeds to payments under the project Security Strengthening Project (SSP), for the engagement of a Mid-Term Evaluation, Technical Specialist Consultant.

The Ministry of National Security now invites suitably qualified consultants to submit their Curriculum Vitae (CV) for the role of Mid-Term Evaluation, Technical Specialist Consultant. Your CV must include details of your relevant experience and qualifications to perform the services.

Consultancy Objective:

The Mid-Term Evaluation aims to fully examine the relevance, efficiency, effectiveness and sustainability of the Project, while identifying lessons learned and factors that can improve implementation during the remaining term of the Project. In particular, the Evaluation seeks to:

- i. Assess the performance of the Project against its intended outputs, as set out in the Results Matrix and Progress Monitoring Report.
- ii. Determine whether the intended outputs remain aligned to appropriate outcomes, as set out in the Results Matrix and Progress Monitoring Report and if there are any significant factors that are facilitating or impeding the delivery of the outcomes.
- iii. Document lessons learned, successes and challenges and provide recommendations for the way forward.
- iv. Explore any delays in Project implementation and the causes, draw lessons from the delays and provide suggestions for improved implementation to avoid further delays going forward.
- v. Examine the current progress made to date within the major sub-projects, relative to the overall targets and make recommendation on
 - a. any restructuring that may be necessary, and
 - b. the level of commitment required to complete the project(s) within the remaining timeframe and/or any need for an extension.
- vi. Assess the effectiveness of the enabling functions, that is Change Management and Communication, on people change and provide recommendations that will ensure that the outputs of the major sub-projects are synchronized sustainably into the 'business as usual' processes of the related MDAs and wider GOJ.
- vii. Identify the materialisation of risks and formulate recommendations on corrective actions as necessary.

Minimum Qualification and Experience:

The incumbent should meet the minimum required qualifications as detailed below or based on equivalency. Equivalency decisions are made on the basis of a combination of education and experience that would provide the required knowledge and abilities

Education

- Bachelor's degree in Economics, Evaluation, Business Administration, Management Studies, Project Management or any other related Social Science or relevant discipline, from a recognized University.
- Post Graduate degree or relevant certification/training would be an asset.

Experience

- 10 years' experience in applied research using both quantitative and qualitative methods with specific experience in developmental evaluation,
- 5 years' experience in at least three of the following areas: monitoring and evaluation, survey design and management, quantitative and qualitative research methods; conducting interviews with stakeholders and project management,
- Proven experience working with the public sector in Jamaica and/or Caribbean,
- Proven experience conducting evaluations in Governmental organizations, international organizations, and small island nations.

A Consultant will be selected in accordance with the procedures set out in the Inter-American Development Bank: [Policies for the Selection and Contracting of Consultants financed by the Inter-American Development Bank](#) GN-2350-15 for individual consultants.

The full detail of the engagement is included in the Terms of Reference located on the following website:

- **Ministry of National Security:** www.mns.gov.jm

The closing date for submission of CVs and all other documents is **Thursday April 14, 2022 at 4:00 pm** and must be submitted via email to sspprocurement@mns.gov.jm. Late submissions will not be accepted.

The Ministry of National Security reserves the right not to accept the lowest, or any other tender or to abort the tender process and reject all bids at any time prior to the award of contract without incurring any liability.