



# JAMAICA CONSTABULARY FORCE

## INVITATION TO TENDER

### RENOVATION WORKS AT THE CHAPLAINCY HEADQUARTERS KINGSTON RFP:JCF-2019-03-0029

The Jamaica Constabulary Force now invites sealed bids from eligible and qualified contractors for renovation works at the Chaplaincy Headquarters. Bidding will be conducted through the Local Competitive Bidding (LCB) procedures as outlined in the Government of Jamaica Handbook of Public Sector Procurement Procedures, March 2014 (<http://www.mof.gov.jm>) and is open to all bidders locally.

#### **Eligibility for Bid Submission:**

In order to qualify bidders Shall:

- Submit a valid Tax Compliance Certificate (TCC)/Tax Compliance Letter with their proposals.
- Submit with their proposals a valid certificate showing that their company is registered with the National Contracts Commission (NCC) in any of the following categories: "Building Construction/Interior Construction Works - Grades 2-3". For more information see: <http://www.ocg.gov.jm>
- Bid Security – \$170,000.00 in the form of a Manager's Cheque.

#### **Collection of Bid Documents**

A complete set of Bidding Documents in English will be available from **Wednesday 2019 April 10**. Interested bidders are required to purchase the Bidding Documents for a non-refundable fee of **Two Thousand Dollars (\$2,000.00)** payable by cash or manager's cheque at the Cashier, Ground Floor, North Tower, NCB Building, 2 Oxford Road, Kingston 5 between **9.00 a.m. and 3.00 p.m. Mondays to Fridays**. The name of the contact person, company name, mailing address, telephone number, and email address must be provided to facilitate processing. A Bidder's failure to directly purchase the Tender/Bid documents from the Jamaica Constabulary Force (JCF) will result in ineligibility/non-responsiveness of that bid from participating in the procurement process.

Bid must be placed in the designated Tender Box located in the Procurement Unit, Corporate and Special Services, 3<sup>rd</sup> Floor, South Tower, NCB Building, 2 Oxford Road, Kingston 5, on or before **Tuesday 2019 April 30 11:00 a.m.** Bids must be returned in a plain, sealed envelope appropriately marked on the outer envelope "**RENOVATION WORKS AT THE CHAPLAINCY HEADQUARTERS**" addressed to:

**Jamaica Constabulary Force  
3<sup>rd</sup> Floor, South Tower  
NCB Building  
2 Oxford Road  
Kingston 5**

Tenders will be opened publicly at **11:15 a.m. Tuesday 2019 April 30** at the above address. Bidders or their representatives are invited to attend the tender opening.

**Late bids will be rejected.**

Tenders shall be valid for a period of 90 days after tender closing.

**For further information, contact:  
The Procurement Unit  
Jamaica Constabulary Force  
3<sup>rd</sup> Floor, South Tower  
NCB Building  
2 Oxford Road  
Kingston 5  
Telephone: 876-754-0688 or 876-754-0600  
[darrian.green@jcf.gov.jm](mailto:darrian.green@jcf.gov.jm)**