



Ministry of National Security

Applications are invited from suitably qualified candidates to fill the post of:

Laboratory Technician (SOG/ST 2)
INSTITUTE OF FORENSIC SCIENCE & LEGAL MEDICINE

SALARY SCALE: \$612,694.00 – \$728,301.00 PER ANNUM AND ANY ALLOWANCE(S) ATTACHED TO THE POST

JOB PURPOSE:

The calibration of instruments based on standard operating procedures and accurate recording of results used to determine components and properties which are used to make recommendation.

The duties and responsibilities include but are not limited to the following:

KEY RESPONSIBILITIES:

Technical/Professional Responsibilities

- Measures and weighs ingredients used in testing
- Prepares samples and leaching solutions
- Prepares work stations and cleans area after use. (Process includes neutralizing acid spills, which may occur)
- Calculates and records the reading after the analyses is done
- Calibrates machine and operates lab equipment which assists in the analysis of samples
- Participates in exhibitions, shows and demonstrations for high and tertiary students.
- Participates in Divisional meetings
- Manages inventory of laboratory supplies

Performance Standards

- Work stations and apparatus maintained according to laboratory standards
- Equipment calibrated to required specifications
- Operates technical and complex laboratory equipment such as spectrometers, nitrogen determination apparatus in order to perform tests
- Examines analytical data and completes report sheets

SPECIAL CONDITIONS ASSOCIATED WITH THE JOB:

- Exposure to harmful chemicals, fumes and dusts

REQUIRED SKILLS AND COMPETENCIES:

Core

- Written and oral communications skills.
- Methodical
- Interpersonal skills
- Analytical and Problem solving skills
- Time Management

Functional/Technical

- Sound knowledge of chemistry and laboratory procedures
- Proficiency in the use of laboratory equipment
- Knowledge of internationally accepted laboratory procedures.
- Knowledge of relevant computer applications

MINIMUM REQUIRED EDUCATION AND EXPERIENCE

- CXC/GCE passes in English Language, Mathematics, Chemistry, Biology and one other subject or its equivalent qualification
- One (1) year experience working in a laboratory environment

Interested persons should forward their application and résumé **NO LATER THAN Friday, October 13, 2017** to the:-

**Director Human Resource Management & Administration
Institute of Forensic Science & Legal Medicine
2½ Hope Boulevard
Kingston 6
Email: vacanciesfslab@gmail.com**

Please note that we thank all for responding but only shortlisted applicants will be contacted.